



**The easiest way to store, access, and manage all of your DOT files and records!**

MyDOTFiles.com is a web-based document management and storage platform that offers you the ability to create, upload, manage, and archive many of your DOT compliance records. This web-based system is packed with user-friendly features, such as individual driver data profiles, a master forms and policies templates library, multi-administrator capability, and automated notifications of upcoming document expirations.

**Store, access, and manage things like...**

- ◆ Driver qualification files
- ◆ Driver training records
- ◆ Drug & alcohol testing records
- ◆ Accident records
- ◆ Roadside inspection records
- ◆ Citation records
- ◆ Personnel action records

**DQF Mandatory Items Checklist \***

- Annual Review of Driving Record
- Application for Employment
- DOT Medical Examiner's Certificate
- Driver's Annual Certification of Violations
- Driver's License
- MVR - Motor Vehicle Record from State Agency
- Request for information from previous employer

\* This should not be considered an all-inclusive list. Depending upon license type and/or equipment operated, some driver qualification files may require additional documents in order to be fully compliant. (click here for further guidance)

**Driver Maintenance**

**Driver Information**

Driver # 2 Status Active

Employee ID 03-49

Last Name Bobtail

First Name/ Middle Billy T

Job Title Driver

Job Type Expedited

E-mail bobtail53@mailme.com

Birth/Hire/Term Date 9/29/1953 9/29/2003

Notes Physical limitation: cannot pull tarps. No

DL State / # WI 857684766

Type  CDL Class A  CDL Class B  CDL Class C  Non-CDL

DL Exp Date 9/29/2015

DL Notes Restrictions: Corrective Lenses Required

State of residence: IL

Forklift Certified: Yes

Liquid Tanker Trained: No

Location Chicago

Save Changes

**Company Specific Fields**

**MYDOTFILES.COM**

My Drivers Forms & Policies Library My News My Reports My Forms My Account My D&A Docs My Accidents

Location	Name	Emp ID	Status	Job Title	Job Type	Start Date	Term Date	
Applewood	Driver, Joe K	02-116	Active	Driver	City	3/6/2006		Remove
Applewood	Tanker, Tony	02-136	Active	Driver	HM	7/14/2013		Remove
Chicago	Bobtail, Billy T	03-49	Active	Driver	Expedited	9/29/2003		Remove
Dallas	Flatbed, Freddy K	04-116	Active	Driver	Flatbed	9/29/2013		Remove
Dallas	Tandem, Thomas L	04-406	Active	Driver	HM	11/5/2008		Remove
Dallas	Wheeler, Wesley J	04-86	Active	Driver	Flatbed	2/12/2006		Remove
Memphis	Jones, Sam K	01-66	Active	Driver	Local	7/15/2013		Remove

Page 1 of 1 Show Active Drivers Only Name Contains @ Add New Driver

For more information or to set up your MyDOTFiles.com account, contact:

Phone:  
**318-512-1142**

Email:  
info@mydotfiles.com

- ◆ Easy to Use
- ◆ Quick & Secure Access

**Notifications**

Tandem, Thomas L  
Qualification Expiration [MVR - Motor Vehicle Record from State Agency]  
[View](#) [Dismiss](#)

News Article  
APRIL SUBSCRIPTION INVOICES HAVE BEEN POSTED TO ACCOUNTS: Please be sure to .....  
[Read](#) [Dismiss](#)

Driver, Joe K  
Qualification Expiration [DOT Medical Examiner's Certificate]  
[View](#) [Dismiss](#)

Wheeler, Wesley J  
Training Expiration [Warehouse Safety Training Record]  
[View](#) [Dismiss](#)

Tandem, Thomas L  
Qualification Expiration [DOT Medical Examiner's Certificate]  
[View](#) [Dismiss](#)

Wheeler, Wesley J  
Training Expiration [HM Driver Safety Training Record]  
[View](#) [Dismiss](#)

Smith, Jacob L  
DD File Retention Reached [Smith, Jacob]  
[Dismiss](#) [Delete Driver](#)

- ◆ File & Record Organization
- ◆ Automatic Notifications
- ◆ Tailored Pricing



**DOT Compliance Management Services**

**DOT compliance management is filled with administrative burdens and regulatory pitfalls. But there is an alternative...**



www.compasscompliance.com

## DOT Compliance Reviews

Employing an outside auditing firm gives you a chance to review your compliance status from the perspective of an objective and unbiased party. Our compliance review process covers the full range of auditable items, such as driver logs, maintenance records, training records, accident records, insurance, driver qualification files, and drug and alcohol testing records. Our review process is identical to that used by federal FMCSA auditors.

## Driver Log Auditing

Driver log audits have come under ever increasing scrutiny with the implementation of the new DOT hours of service rules. We offer log auditing services that range from basic form and manner & HOS auditing to falsification reviews where the logs are compared to fuel records, toll tickets, citations, etc. Independent third-party log audits also add an extra measure of credibility in the event of post-accident litigation.

## Customized Compliance Programs

For those who need some help and guidance just getting things started, we offer a complete customized DOT compliance system setup. We provide all the forms, policies, and procedures you need, and also train your designated staff on how to maintain compliance. What could be easier?

*The cost of compliance is always less than the cost of non-compliance.*

## Random Selection Services

After years of having our customers ask if we offered random selections for DOT drug and alcohol testing, we have now established a DOT compliant random testing selection consortium. It couldn't be easier for you! We make the selections each quarter, notify you, you conduct the testing, then simply provide us with a copy of the testing documents for compliance records. It's easy, very affordable, and eliminates any questions about targeted selections.

## Training Services

Training is not only required for drivers, but also for office or supervisory personnel. We provide onsite training of your personnel, covering a number of topics such as:

- ◆ Proper logging methods
- ◆ Vehicle inspections
- ◆ Load securement
- ◆ The Decisive Driver (safe driving techniques)
- ◆ Critical Accident Scene Management
- ◆ HazMat Driver Safety Training
- ◆ Drug & alcohol policy training
- ◆ Reasonable suspicion training
- ◆ DOT compliance management training
- ◆ Customized training based on clients specific needs

## Compliance & Safety Process Improvement

For many companies, the compliance and safety process either never really develops or it quietly slips to the back burner. Then one day, a review of the scores found in the FMCSA's safety performance monitoring system (CSA) reveal numbers that are drawing too much attention from the DOT. We have successfully aided many clients in reviving their safety and compliance programs and eventually lowering their CSA scores.

## IFTA Fuel Tax Filing

IFTA fuel tax recordkeeping and quarterly filings are a specialty for us. Working closely with your company, we can relieve you of the burden of processing and filing quarterly fuel tax reports with your base state, Kentucky, New Mexico, New York, or Oregon.

## Less burden... more profits

Profitability in today's economy can be a real challenge. In most industries, increased profits are more likely to come from cost savings than from increased selling prices or rates, and your company likely faces these same challenges. Although you may have staff that already performs some of the services we offer, we are confident that we can offer a higher level of service to you at a cost that is only a fraction of the cost of full-time employees. Many of our services can be custom-tailored to your company's unique needs. We would welcome an opportunity to schedule a visit with you to discuss how we can be of value to your company.

For more information, contact:

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(318) 512-1142

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[www.compasscompliance.com](http://www.compasscompliance.com)

